

Parish Clerk & RFO: Dawn Greatorex
The Green
Glapwell
Chesterfield
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Web: www.glapwell-pc.org.uk

Chair: Cllr Tony Trafford

Members of Glapwell Parish Council
(See distribution)

15/9/2024

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of the Parish Council to be held on Thursday 19th September 2024 at the **Glapwell Centre, The Green, Glapwell**, commencing at **7.00pm**, for the purpose of considering and resolving the business to be transacted, as set out in the following Agenda.

Yours sincerely,

D. Greatorex

Dawn Greatorex
Parish Clerk & RFO

Distribution:

Parish Councillors: Cllr Clive Fleetwood, Cllr David Harvey, Cllr Rachel Hibbert, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr Craig Lee, Cllr John Ritchie, Cllr Tony Trafford

District Councillor: Cllr John Ritchie

County Councillor: Cllr J Barron

Other: Website, Notice boards

Chair: Cllr Tony Trafford

**Ordinary Meeting of the Parish Council to be held at
Glapwell Centre, The Green, Glapwell
at 7.00 pm on Thursday 19th September 2024**

Agenda

Non-confidential items

- 1 To Receive and accept apologies for absence
- 2 Chairs announcements
- 3 Variation of order of business
- 4 Declaration of Members Interests
 - (a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - (b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.
- 5 Items in Exclusion
To approve the discussion of any items in exclusion of public and press.
- 6 Minutes
 - (a) To approve the minutes of the Council Meeting held on Thursday 25th July 2024
- 7 Public Speaking
 - (a) **First Guest speaker** – District Councillor Clive Moseby (Cabinet Member for Community Safety)– Speeding on A617/setting up of a Community Speed watch Group
Second Guest speak – Wayne Hutton – funding opportunities for the MUGA and Football Ground.
 - (b) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter (It is suggested representations are limited to a maximum of 3 minutes per person).

- (c) Report from and questions to County Councillor
- (d) Report from and questions to District Councillor
- (e) Report from and questions to PCSO David Hancock.

8 Clerk's Report

To note and approve the Clerk's Report

9 Centre Manager's Report

To note and approve the Centre Manager's Report

10 Correspondence

To note receipt of items for information

11 Planning

To approve a response, if any to the following application:

a) Application No: 24/00375/FUL

Conversion of detached garage into residential accommodation for
Dependent relative (Granny Annex)

Location: Oakside, Stockley Lane, Glapwell, Chesterfield

Application: Mr Ian Orridge

The relevant details and plans are available on Bolsover District Council's website

<https://planning.bolsover.gov.uk/online-applications>

or at Bolsover District Council's offices

- b) Any applications that come in after the agenda has been published will be circulated to the council.

12 Financial Regulations

To review and approve for use, the new model Financial Regulations

13 Standing Orders

To review and approve for use, our Standing Orders

14 Matters for decision

- (a) Co-option; to receive update and approve next steps
- (b) Football ground and MUGA (standing item) – to discuss and receive updates regarding maintenance, risk assessment and a list of necessary repairs/actions.
- (c) To consider and approve a date to hold a GCSA meeting.
- (d) Vehicle speed related issues; to receive updates and approve next steps concerning speeding on A617 and through the village (including update regarding the speed-watch scheme)
- (e) To consider an approve funding for printing costs for the Glapwell Newsletter.
- (f) Playground facilities on the Green –
 - i) To receive an update from the Clerk.

- (g) Safeguarding – to receive an update from the Clerk
 - (h) Insurance renewal - due 1/10/24; to receive an update from the Clerk.
 - (i) IT Support and Email Accounts; to consider and approve improvements to IT Systems; to receive an update from Cllr Craig Douglas, and the Clerk.
 - (j) Service renewal with Replay Maintenance for the MUGA.
4 x visits = £1,400.00 excluding VAT
A 3- or 5-year term would benefit from a 3% or 5% discount respectively, on the price quoted which is fixed too. (3% saves £42.00 ex vat and 5% saves £ 70.00 ex vat)
 - (k) Caretaker; to receive the resignation of the Caretaker, due to retirement, and to consider the terms, conditions, roles and responsibilities, for inclusion in the recruitment advertisement.
 - (l) Councillor Training – To consider and approve induction training and any other such training as is deemed applicable for councillors’.
 - (m) Rights of Way MMA – Footpath Number 4
-To submit form 2 to DCC in order to be reimbursed for the £315.00 as part of the DCC’s MMA.
 - (o) To consider and approve seeking two more estimates to repair one of the toilets in the ladies’ toilet block at the Glapwell Centre. We currently have sought 1 estimate from Guardian Gas, but in order to comply with financial regulations and the recommendations of the internal auditor, Joanne Taylor from 22/23, we need to strive to obtain 3 estimates.
- 15 To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground. Work on this had been undertaken by the previous Parish Clerk.
- 16 To consider and approve an emergency grant offer from ECB (England Cricket Board) in order to erect a fence on the boundary edge of the cricket pitch, to retain the ball on that side.
- 17 AGAR
To receive Notice of Conclusion of Audit.
- 18 Finance
- a) Statement of Accounts
 - b) Approval of payments
 - c) Risk Assessment / budget monitoring
To receive budget monitoring report and to consider risk assessment/insurance implications for items approved this meeting.
 - d) To approve the removal of Mr. J Marriott (our previous RFO) from our banking system.
 - e) To approve payment to the Clerk for Out-of-Pocket expenses.

Agenda
Confidential items

- 19 To approve the contract of the newly appointed Clerk and RFO.
- 20 To approve the contract of the newly appointed Centre Manager.

Agenda

Non confidential items

- 21 Date, time, and place of next meeting
The next scheduled meeting of the Parish Council will be confirmed, once the calendar of meetings has been formally approved. The place of meeting will remain the same, being the Glapwell Centre, The Green, Glapwell.