

## GLAPWELL PARISH COUNCIL

### Minutes of meeting of Glapwell Parish Council held on Thursday 16 May 2019 At the Glapwell Centre

#### **Present:**

Tricia Clough  
Tony Trafford (Chair)

Clive Fleetwood  
Keith Woollen

**Also in attendance** – Sue O'Donnell (Parish Clerk), John Marriott  
(Responsible Finance Officer)

**44/19 Apologies for Absence** – David Clough, Rachel Hibbert, Jackie Hole, John Jepson

**45/19 Declarations of Interest** – None

**46/19 Public Forum**

**47/19 Minutes**

**Council Meeting held on 28 March and 18 April 2019**

The minutes were agreed as a correct record of the meeting. The minutes were signed by the chair of the meeting.

**48/19 Matters Arising**

**31/19 Broken Manhole Cover, The Green**– Tony Trafford agreed to report to BDC.

**30/19 Old Dairy Building, Beech Crescent** – Tricia Clough reported that the company were still repairing vehicles despite the previous planning order to cease their operations. A further order was in place for compliance within 28 days.

**49/19 Reports**

**Police**–No report was available.

**Derbyshire County Council** - No report was available.

**Bolsover District Council** – Councillor Tricia Clough was congratulated on her recent election as District Councillor for Ault Hucknall ward along with Tom Kirkham and Liz Smyth.

**50/19 Glapwell Centre**

**Future Management Arrangements** – It was noted that there was to be a review of the terms of reference for the Glapwell Centre management Committee as agreed at the Annual meeting. The clerk was to circulate the



existing terms of reference to all members for discussion over the summer with a view to launching a new committee at the Annual Parish Meeting.

### **51/19 Football Ground**

Tony Trafford reported that there had been further discussions with representatives of the Chesterfield Football Trust about an agreement for leasing the Football Ground. He would be contacting other users of the Ground to establish their future plans.

### **52/19 Finance**

**Monthly Finance Summary for April and May 2019**– The summary was circulated and the following payments agreed.

Date	Details		TOTAL	NET	VAT	
01.04.19	BT	Mobile	1	£9.60	£8.00	£1.60
07.04.19	E-on	Gas FG	2	£10.28	£9.79	£0.49
03.04.19	Opus	Hall Elect	3	£127.23	£121.17	£6.06
01.04.19	Opus	Hall Gas	4	£246.53	£205.44	£41.09
17.04.19	Salaries	Staff	5	£3,683.28	£3,683.28	£0.00
17.04.19	HMRC	PAYE April	6	£466.12	£466.12	£0.00
17.04.19	DCC	Staff pension April	7	£260.29	£260.29	£0.00
17.04.19	DWP	Attachment April	8	£71.68	£71.68	£0.00
17.04.19	E-on	PAYG football grnd	9	£50.00	£47.62	£2.38
18.04.19	Yorks Water	Waste water FG	10	£118.51	£118.51	£0.00
18.04.19	Yorks Water	Waste water Hall	11	£92.63	£92.63	£0.00
18.04.19	BT	Phone	12	£64.46	£53.72	£10.74

Date	Details		TOTAL	NET	VAT	
14.05.19	BT	Mobile	13	£9.60	£8.00	£1.60
16.05.19	BDC	Comm Action Net	14	£320.50	£320.50	£0.00
16.05.19	BDC	Trade Waste	15	£367.90	£367.90	£0.00
16.05.19	BDC	Trade Waste FG	16	£112.71	£112.71	£0.00
16.05.19	Eon	PAYG Football Grnd	17	£50.00	£47.62	£2.38
16.05.19	Salaries	Staff May	18	£3,584.00	£3,584.00	£0.00
16.05.19	HMRC	PAYE May	18	£442.52	£442.52	£0.00
16.05.19	DCC	Staff Pension May	18	£260.29	£260.29	£0.00
16.05.19	DWP	Attachment May	18	£71.68	£71.68	£0.00
16.05.19	BT	Internet	19	£118.20	£98.50	£19.70
16.05.19	Opus	Hall Gas	20	£216.25	£180.21	£36.04
16.05.19	Opus	Hall Elect	21	£114.51	£109.06	£5.45
16.05.19	E-on	FG gas	22	£7.38	£7.03	£0.35
16.05.19	Petty Cash	Imprest	23	£150.00	£150.00	£0.00
16.05.19	J S Marriott	Exps re: Int Audit	24	£30.60	£30.60	£0.00
16.05.19	Ink Express	Printer ink	25	£8.00	£8.00	£0.00
16.05.19	BDC	Dog Bins	26	£51.65	£43.04	£8.61
16.05.19	S O'Donnell	Stationery & Post	27	£25.96	£25.96	£0.00
29.05.19	BT	Phone	28	£60.96	£50.80	£10.16
14.05.19	Water Plus	FG Water	29	£57.76	£48.13	£9.63
30.05.19	Amigo Talent	Carnival	30	£2,340.00	£1,950.00	£390.00

### **53/19 Audit Return 2018/19 – Governance Statement**

The Clerk circulated a report outlining the information required by the Annual Return. She read out the contents of the Annual Governance Statement and



Members agreed the response to each statement and that it be signed by the Chair and the clerk.

**Statement of Council Assets – It was agreed that the current estimates be included in the annual audit return.**

**54/19 Audit Return 2018/19 – Accounting Statement**

The Clerk circulated a report outlining the information required by the Annual Return. It was confirmed that the bank reconciliation provided in the Audit Return was correct.

**It was agreed that the contents of the Annual Return were accurate and the document was signed by the Chair and clerk for submission, along with the report from the internal auditor.**

**Public Inspection of Accounts –It was agreed that the accounts be available from a period of 30 working days between Monday 17th June and Friday 26<sup>h</sup> July 2019.**

**55/19 Planning Matters - None**

**56/19 Correspondence –April/May 2019**

Date	Subject	
April 2019	DCC Anti Social Behaviour Campaign	To Display
08/05/19	BDC Register of Interests Forms	To Complete
10/05/19	DCC Rights of Way Minor Maintenance Grant – Allocation for Glapwell	To Apply
<b>BY EMAIL</b>		
01/04/19	DALC Membership Renewal	No renewal
08/04/19	Joint Stop HR2 Action Group – Request for Support	Noted
09/04/19	Rural Action Derbyshire Village Hall Improvement Grant Fund Information	Noted
08/05/19	Bolsover Partnership – Parish Council Liaison – Update of Records	To Reply

**57/19 Date of Next Meeting–** It was agreed that the next meeting of the Parish Council will be held on 27 June 2019.

Sue O'Donnell

04/06/19

